

REQUEST FOR PROPOSAL

International Potato Center (CIP)

I. INTRODUCTION

The International Potato Center, known by its Spanish acronym CIP, was founded in 1971 as a root and tuber research-for-development institution delivering sustainable solutions to the pressing world problems of hunger, poverty, and the degradation of natural resources. CIP is truly a global center, with headquarters in Lima, Peru and offices in 20 developing countries across Asia, Africa, and Latin America. Working closely with our partners, CIP seeks to achieve food security, increased well-being, and gender equity for poor people in the developing world. CIP furthers its mission through rigorous research, innovation in science and technology, and capacity strengthening regarding root and tuber farming and food systems.

CIP is part of the CGIAR Consortium, a global partnership that unites organizations engaged in research for a food secure future. CGIAR research is dedicated to reducing rural poverty, increasing food security, improving human health and nutrition, and ensuring more sustainable management of natural resources. Donors include individual countries, major foundations, and international entities.

II. PURPOSE

The purpose of this Request for Proposal (RFP) is to receive proposals from firms who believe that they have the qualifications to provide duty-free motor vehicles and motorcycles described in this RFP.

III. REQUIREMENTS

Proposals must address each item listed, giving specific details, time for delivery, origin of vehicles, etc. Proposals may be rejected if requirements are not met. All proposers wishing clarification of this RFP must submit questions by email to CIP no later than 28th February 2017 to the Senior Procurement Frank Ojwang (f.ojwang@cgiar.org) with a copy to x.ganoza@cgiar.org

Costs for developing proposals are entirely the responsibility of the proposer and shall not be reimbursed by CIP.

1. **Table of Contents:** Every RFP submitted must contain the following information:
 - a. **Services and Activities:** Provide description of the nature of the organization's services and activities. Note when the business was established, brief history and location. List the location(s) of the office(s) from which the primary work on this contract would be performed (if applicable).
 - b. **Last two years audited financial statements:** In case the company is member or head of a network of non-related entities, in addition to the bidder, CIP will require financial statements of the major non-related entities who will provide services covered under this RFP.
 - c. **No Conflict of Interest:** Client relationships that could potentially be considered a conflict of interest must be listed.
 - d. **Detailed proposal requirements:** (see below Attachment 2)

IV. TIMETABLE

1. Advertise RFP	February 23rd 2017
2. Questions from bidders	Between 23 Feb – 8 Mar 2017
3. Answers from CIP	Between 23 Feb – 8 Mar 2017
4. Submission of Proposals	March 8 th 2017 (until 6 pm)
5. Evaluation of proposals	March 10 th – 13 th , 2017
6. Identification of selected vendor	March 14 th 2017

Bidders shall submit their complete Proposal including complete specifications requested by email to the Senior Procurement Officer, Frank Ojwang (f.ojwang@cgiar.org) no later than March 8th, 2017 6:00 p.m. with a copy to x.ganoza@cgiar.org

V. EVALUATION PROCESS

Evaluation Matrix

1	Price (duty-free)	50
2	Representation in Ethiopia (Car Shop/Spare parts)	25
3	Specifications required	20
4	Other complimentary additions e.g. life jackets for free (value added)	5
		100

VI. CIP RIGHTS

CIP maintains the right to accept or reject in whole or in part, proposals and cancel the process as long as CIP has not signed the relevant contract.

VII. BIDDER IDENTIFICATION

	BIDDER IDENTIFICATION		
Company name			
Years in the market			
Main customers. Please attach letters of recommendation			
RUC			
Address			
Contact information			
Name		Cargo:	
Phones		E-mail:	
Sales Volume			
2013			
2014			
2015 (e)			
Name and signature Legal Representative			

ATTACHMENT 2 - PROPOSAL REQUIREMENTS

1. DOUBLE CABIN PICK-UP

We need 2 new generation double cabin pick-up with standard fitment. Should have:

1. Speed 5
2. Front suspension – coil; rear suspension – disc
3. Engine model 1HZ (or closest model recommended)
4. Displacement 4164
5. 130 Ltr capacity
6. Diesel engine
7. Number of cylinders – 6
8. Maximum power kW/rpm 96/3,800
9. Maximum torque nM/rpm 285/2200
10. Electrical (volts) 12
11. Air cleaner – cyclone with snorkel
12. Driven wheels 4x4
13. Transmission type – manual
14. Warranty 36 months or 100,000Km whichever comes first
15. Power assisted steering
16. Central door locking operation
17. Kerb weight approx. 2260
18. Gross vehicle weight 3200
19. Payload 940
20. Tyre type – radial (7.50R168-PRLT)
21. Doors 4
22. Seat material vinyl
23. Color Orange (Color code RAL 2008)
24. Other important standard specifications that come with the brand/ model

4.0L DIESEL

5 SEAT, 4WD MANUAL TRANSMISSION

Kindly submit a financial proposal/ quotation in US dollars for providing the vehicle that meets the above minimum technical specifications. The vehicle will be delivered to Addis Ababa, Ethiopia. The cost should include freight charges for delivering the vehicle to Ethiopia.

2. MOTORCYCLE

We need 1 new generation motorcycle with standard fitment. Should have:

- Engine 2 stroke, single cylinder, reed-valve
- Capacity (cc) ≥ 123
- Cooling system – liquid cooled
- Compression ratio 6.8:1
- Lubrication – Auto lube
- Oil capacity $\geq 1.2L$
- Max power approx 14 hp / 10.3kW @ 6500 rpm
- Transmission 6-speed
- Fuel capacity 2L
- Consumption average 79 mpg
- Other standard specifications that come with the brand/ model

Warranty 24 months

Kindly submit a financial proposal/ quotation in US dollars for providing the motorcycle that meets the above minimum technical specifications. The motorcycle will be delivered to Addis Ababa, Ethiopia. The cost should include freight charges for delivering the vehicle to Ethiopia.