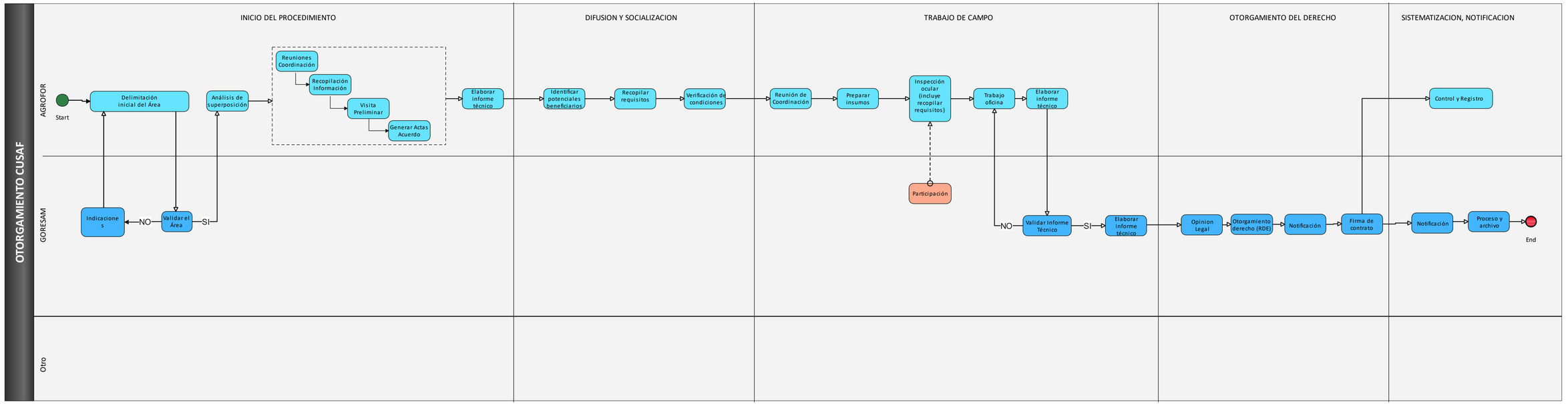PROCEDIMIENTO A