



REQUEST FOR PROPOSAL

Full genome sequencing of potato tissue samples

I. INTRODUCTION

The International Potato Center, known by its Spanish acronym CIP, was founded in 1971 as a root and tuber research-for-development institution delivering sustainable solutions to the pressing world problems of hunger, poverty, and the degradation of natural resources. CIP is truly a global center, with headquarters in Lima, Peru, and offices in twenty developing countries across Asia, Africa, and Latin America. Working closely with our partners, CIP seeks to achieve food security, increased well-being, and gender equity for poor people in the developing world. CIP furthers its mission through rigorous research, innovation in science and technology, and capacity strengthening regarding root and tuber farming and food systems.

CIP is part of the CGIAR Consortium, a global partnership that unites organizations engaged in research for a food secure future. CGIAR research is dedicated to reducing rural poverty, increasing food security, improving human health and nutrition, and ensuring more sustainable management of natural resources. Donors include individual countries, major foundations, and international entities.

II. PURPOSE

The purpose of this Request for Proposal (RFP) is to receive proposals from firms who believe that they have the qualifications to provide the following service: Full genome sequencing of diploid and tetraploid potato (*Solanum sp.*) genotypes by Hi-C, PacBio and Illumina short read.

CIP is committed to including diverse firms (and those who value diversity and inclusion) in its sourcing and procurement activities.

III. REQUIREMENTS

Proposals must address each item listed, giving specific details of techniques to be used in achieving these requirements. Proposals may be rejected if minimum requirements are not met. All proposers wishing clarification of this RFP must submit questions by email to CIP no later than February 27, 10:00 UTC. to the attention of Ximena Ganoza, Logistics Senior Manager email address: x.ganoza@cgiar.org cc: deyanira.aniceto@cgiar.org

Costs for developing proposals are entirely the responsibility of the proposer and shall not be reimbursed by CIP.

1. **Notice of Intent to Bid and Bidder Identification, Attachment 1:** Must be received by February 24, 2023. The notice shall be emailed to Ximena Ganoza (x.ganoza@cgiar.org), cc: Deyanira Aniceto (deyanira.aniceto@cgiar.org)
2. **Table of Contents:** Every RFP submitted must contain the following information:
 - a. **Services and Activities:** Provide description of the nature of the organization's services and activities. Note when the business was established, brief history and location. List the location(s) of the office(s).
 - b. **Filled Out the Bidder Identification Form (Attached).**

- c. **No Conflict of Interest:** Client relationships that could potentially be considered a conflict of interest must be listed.
- d. **Detailed proposal requirements:** According to Terms of References.

IV. TIMETABLE

- | | |
|--------------------------------------|-------------------|
| 1. Invitation to bidding companies | February 23, 2023 |
| 2. Submission of Proposals | February 27,2023 |
| 3. Evaluation of proposals | March 01, 2023 |
| 4. Identification of selected vendor | March 08, 2023 |
| 5. Communication to bidders | March 09, 2023 |

Bidders shall submit their complete Proforma including technical specifications by email to Ximena Ganoza (x.ganoza@cgiar.org) and cc: Deyanira Aniceto (deyanira.aniceto@cgiar.org) no later than February 27,2023.

V. EVALUATION PROCESS

Evaluation Matrix

	<i>Relevance %</i>	<i>Score (1-5)</i>	<i>Total (Relevance x score)</i>
Years in the Market	20		
Guarantee	40		
Delivery time	20		
Cost	20		
Total	100		

VI. CIP RIGHTS

CIP maintains the right to accept or reject in whole or in part, proposals and cancel the process as long as CIP has not signed the relevant contract.

ATTACHMENT 1 –

NOTICE OF INTENT TO BID

Place, Date

Messrs.
International Potato Center

Ref. Invitation - Full genome sequencing of potato tissue samples

Our company duly represented by its Legal Representative..... with legal powers registered at (Copy attached), requests to participate in the selection process of a firm that provides the service of Full genome sequencing of potato tissue samples for International Potato Center.

Along with the BIDDER IDENTIFICATION we are attaching the requires documentation and accept the conditions of the invitation.

Sincerely

NAME AND SIGNATURE OF THE LEGAL REPRESENTATIVE

BIDDER IDENTIFICATION

	BIDDER IDENTIFICATION	
Company name		
Years in the market		
Main customers. Please attach letters of recommendation		
Tax ID		
Address		
Contact information		
Name		Position:
Phones		E-mail:
Sales Volume		
2020		
2021		
2022		
Name and signature Legal Representative		